

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 21st day of August 2013 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Present:

Deborah Allbach
Ron Boyer
Lori Irvin
Karen Kersey
Scott Probasco
Helene Ray
Brenda Roche

Excused Absence:

Jennefer Campbell
Susan Hampton

Also Present:

Maria Redburn
Councilman Davisson

(The following items were considered in accordance with the official agenda posted on the 15th day of August 2013.)

CALL TO ORDER

Scott Probasco called the meeting to order at 7:00 p.m.

ROLL CALL/INTRODUCTIONS

APPROVAL OF MINUTES

1. Consider approval of the following Library Board minutes: June 19, 2013 regular session.

The minutes were unanimously APPROVED.

1st by Board Member Roche

2nd by Board Member Ray

NEW BUSINESS

2. Presentation and discussion of Mosio for Libraries Demonstration.

The virtual reference system which interacts with mobile phones, tablets and PCs may start as early as October 2013. The system is a step in improving the Bedford Public Library website's user friendliness by providing a question and answer function rather than the need to search out answers. The annual cost is minimal of \$240.00 a year.

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3. Discussion of Pilot Greeter Station.

A Greeter Station has been established in the lobby. It has been opened for 30 days with good response. Typically it is staffed by volunteers who handle, on average, ten questions an hour as well as provides a greeting as people walk into the building.

4. Discussion of Quarterly Strategic Plan Report.

An update to the strategic plan was provided via email prior to the meeting. A discussion regarding holds from a drive-up delivery option to expanding holds to available (check shelf) items was held. In the coming months a revised circulation policy will be presented with the hold procedure details.

5. Discussion and report on 4th Fest parking and Book Sale fundraisers.

4th Fest parking raised approximately \$2,500.00 with the August book sale raising a similar amount in sales and new memberships with the Friends.

6. Discussion and report on the Budget Retreat.

Library Budget: The Library has been budgeted for two more check out computers. When received, the new computers will replace two existing computers which will be held in reserve to cover equipment when repair or maintenance is needed.

City Budget: The city budget conference moved along well with a lowering of the tax rate as well as raises for city staff.

REPORTS

7. Discussion and distribution of Library Manager's Report and City sponsored events.

- The Library Board Report was distributed for review.
- The Statistical Report was distributed.

NEXT MEETING

8. The next meeting of the Library Advisory Board will be Wednesday, September 18, 2013.

ADJOURNMENT

The meeting was adjourned at 8:00 p.m. by Scott Probasco.

1st by Board Member Boyer

2nd by Board Member Roche

**Deborah Allbach, Board Secretary
Bedford Public Library Advisory Board**