

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 20th day of November 2013 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Present:

Deborah Allbach
Ron Boyer
Jennefer Campbell
Susan Hampton
Lori Irvin
Karen Kersey
Scott Probasco
Helene Ray
Brenda Roche

Also Present:

Barbara Sparks
Maria Redburn
Councilman Davisson

(The following items were considered in accordance with the official agenda posted on the 14th day of November 2013.)

CALL TO ORDER

Scott Probasco called the meeting to order at 7:00 p.m.

ROLL CALL/INTRODUCTIONS

APPROVAL OF MINUTES

1. Consider approval of the following Library Board minutes: October 16, 2013 regular session.

The minutes were unanimously APPROVED.

1st by Board Member Roche

2nd by Board Member Campbell

OLD BUSINESS

2. Discussion and possible action regarding Circulation Policy revisions.

The Circulation Policy was last revised in 2008. The City Attorney has read and approved the revised copy. Several edits were recommended for clarity. A recommendation was made and accepted to change the allowable number of audio books per account from 50 to 10. The revised hold policy would be effective January 1, 2014. Brenda Roche moved to approve the revised

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Policy as amended. The motion was seconded by Susan Hampton and unanimously passed by voice vote.

NEW BUSINESS

3. Report and discussion on Virtual Reference Project.

The virtual Q&A feature of the BPL website was activated November 12. To date approximately one question a day is received and managed. The process has been trouble free. This service will be advertised in January.

REPORTS

4. Discussion and distribution of Library Manager's Report and City sponsored events.

- The Library Board Report was distributed for review.
- The success of the Teen program, Hunger Games was highlighted.
- The Mardi Gras Gala tickets will be \$40.00 each and available for purchase as soon as they are printed.
- December 19 the Friends' Christmas Party will take place at the home of Maria Redburn at 7:00 p.m. This will be a pot luck event. Library Advisory Board members are invited. The Friends are selling a Christmas ornament with the original 1964 Library photo on one side and the 2013 Library on the other side. The costs of the ornaments are \$10.00 each.
- Four members are leaving the Library Advisory Board: Ron Boyer, Jennefer Campbell, Karen Kersey and Helene Ray. Their service was very much appreciated.
- The Statistical Report was distributed and discussed. The eBooks circulation number was corrected from 0 to 1588 before ending the meeting.

NEXT MEETING

5. The next meeting of the Library Advisory Board will be Wednesday, January 15, 2014.

ADJOURNMENT

The meeting was adjourned at 7:51 p.m. by Ron Boyer.

**Deborah Allbach, Board Secretary
Bedford Public Library Advisory Board**