

City of Bedford Parks and Recreation Board Minutes November 7, 2013

State of Texas §
County of Tarrant §
City of Bedford §

The Parks and Recreation Board of the City of Bedford met in a regular session at the Old Bedford School Meeting Room on November 7, 2013 with the following in attendance:

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|-------------------------|----------------------|--------------------|---------|
| 1. Douglas Allbach | Present | 7. Andrea Sarnoff | Present |
| 2. Jeannette Cook | Present | 8. Cathy Schneider | Present |
| 3. Linda Flemming | Present | 9. Dewey Tennant | Present |
| 4. Charles Higginbotham | Present | 10. Drenda Witt | Present |
| 5. Doyle Lee | *Resigned from Board | | |
| 6. Lisa McMillan | Present | | |

City Staff Representatives Present:
Mirenda McQuagge-Walden - Managing Director of Community Services
Eric Valdez – Recreation Manager

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairperson Jeannette Cook. It was noted that Doyle Lee has resigned from the Board.

APPROVAL OF MINUTES

1. Consider approval of the Parks and Recreation Board Minutes for September 5, 2013 Regular Meeting

A motion was made by Dewey Tennant, seconded by Charles Higginbotham, to approve the September 5, 2013 minutes as presented. The motion passed unanimously.

NEW BUSINESS

2. Receive update from the Public Works Director regarding the booster pump station construction at Carousel Park.

Thomas Hoover, Director of Public Works, provided an update on the construction at Carousel Park. He reported the water well is now operational. The contract for Phase II of the project is set to start in a few weeks and is expected to be complete in about 8 months. The contractor will fence off the work area. The park will be returned to its previous condition after construction is complete and the Parks Department will work with the Public Works Department to coordinate renovation of Carousel Park.

3. Discussion and possible action regarding meetings during the holiday season.

Citing conflicts with the Tree Lighting event in December and the New Year's holiday in January, a motion was made by Lisa McMillan, seconded by Linda Flemming to cancel the December 2013 and the January 2014 regular meetings of the Parks and Recreation Board. Motion passed unanimously.

OLD BUSINESS

4. Discussion regarding the November bond election for Phase I of the Boys Ranch Park.

Mirenda McQuagge-Walden reported that the Parks Bond for Phase I of the Boys Ranch improvement master plan was approved by the voters at the November election. It was noted that the information meetings were all well attended and voter turnout was good. There were several lessons learned from

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this process that will help in future bond elections to fund additional parks improvements. It is anticipated that the approved debt will be sold after the first of 2014 and the City Council will go out for bid for the renovation work sometime in the first quarter of 2014. The Board concurred that staff should work to move the project approvals forward with City Council and keep the momentum going.

REPORTS

5. Discuss individual Park assignments:

- a. **Bedford Trails** – Charles reported that grass was high along the trail; a trash can and poop bags are needed by Spring Garden and Meadow Park.
- b. **Boys Ranch** – Jeannette reported that park looked good; drainage is an issue around the bathrooms; trash cans needed by old restroom area.
- c. **Brook Hollow** – No report.
- d. **Carousel** – Drenda reported that trees had been trimmed and landscaping is looking better.
- e. **Central** – Andrea reported some trees with orange X's on them and questioned if they were going to be removed; she would like to see recycle bins at this park for water bottles, etc.
- f. **Harris Ryals** – Cathy reported the park looks good.
- g. **Meadowpark** – Doug reported the park looks good and the dog park is getting much use; after rain there is water standing at entrance to dog park; Parks staff to look at putting more concrete at entrance. It was noted that we need to get more amenities at the dog park soon to keep people interested in utilizing the park and bring in more donations.
- h. **Monterrey** – Dewey reported the park looks good; red tip photinias are good, but still have stickers in grass.
- i. **Stormie Jones** – Linda reported the park looks good.

6. Staff updates on recreation programs.

- HalloweenFest had an attendance of 890 children and adults; activities moved inside due to rain.
- The Tree Lighting festivities will be held on December 6th starting at 5:30 pm at the Library, moving to Old Bedford School for the lighting of the tree.

NEXT MEETING

7. The next meeting of the Parks and Recreation Board will be held on Thursday, February 6, 2014.

ADJOURNMENT

There being no further business, a motion was made by Lisa McMillan and seconded by Cathy Schneider to adjourn the meeting. Motion passed and the meeting was adjourned at 7:26 p.m.

Jeannette Cook, Chairperson
City of Bedford, Parks & Recreation Board