

City of Bedford Parks and Recreation Board Minutes February 12, 2014

State of Texas §
County of Tarrant §
City of Bedford §

The Parks and Recreation Board of the City of Bedford met in a regular session at the Old Bedford School Meeting Room on February 12, 2014 with the following in attendance:

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|-------------------------|---------|--------------------|---------|
| 1. Douglas Allbach | Absent | 7. Lisa McMillan | Present |
| 2. Teri Brown-Hudson | Present | 8. Andrea Sarnoff | Present |
| 3. Paula Cleaver | Absent | 9. Cathy Schneider | Present |
| 4. Jeannette Cook | Present | 10. Dewey Tennant | Present |
| 5. Linda Flemming | Absent | 11. Robert Welch | Present |
| 6. Charles Higginbotham | Absent | | |

City Council/Staff Representatives Present:
Miranda McQuagge-Walden - Managing Director

CALL TO ORDER

The meeting was called to order at 6:41 p.m. by Jeannette Cook.

APPROVAL OF MINUTES

- 1. Consider approval of the following Parks and Recreation Board Minutes:
a) November 7, 2013 regular meeting**

A motion was made by Cathy Schneider, seconded by Dewey Tennant to approve the November minutes as written. The motion passed unanimously.

NEW BUSINESS

- 2. Introduction of newly appointed Parks and Recreation Board Members.**

Newly appointed Parks Board members Teri Brown-Hudson and Robert Welch were introduced and welcomed by the Board. New member Paula Cleaver was not in attendance.

- 3. Consider and act upon appointment of a Chairperson, Vice Chairperson and Secretary to the Parks and Recreation Board.**

Chairperson Jeannette Cook opened the floor for nominations for officer positions.

A nomination of Jeannette Cook for Chair was made by Lisa McMillan, seconded by Robert Welch. There being no other nominations, Jeannette Cook was unanimously elected Chairperson.

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A nomination of Lisa McMillan for Vice-Chair was made by Dewey Tennant, seconded by Andrea Sarnoff. There being no other nominations, Lisa McMillan was unanimously elected Vice Chairperson.

A nomination of Teri Brown-Hudson for Secretary was made by Lisa McMillan, seconded by Andrea Sarnoff. There being no other nominations, Teri Brown-Hudson was unanimously elected Secretary.

4. Discussion of Park Board goals for 2014.

The City Council has asked that the Boards and Commissions provide a list of goals outlining the projects or activities they hope to accomplish for the upcoming year. Jeannette noted that she would like to see the Board interact and collaborate more with other Boards and Commissions, such as Beautification Commission, Animal Control Board and Cultural Affairs Commission. Goals that were discussed include:

- Hold joint meeting with Beautification Commission on parks beatification and landscaping, with focus on Bedford Trails, Bedford Boys Ranch and Carousel Park.
- Meet jointly with Animal Control Board to discuss the Dog Park
- Address the renovation and reopening of Carousel Park following completion of water well work in third quarter 2014.
- Begin Phase II of Dog Park improvements
- Review and discuss update to Parks Master Plan

5. Discussion and possible action regarding future meeting dates.

The Board discussed a proposed calendar of Parks Board meetings for 2014. A motion was made by Lisa McMillan, seconded by Cathy Schneider, to hold Parks Board regular meetings on the following dates in 2014: March 6, April 10, May 1, June 5, August 7, September 4, October 2, November 6, and December 4, with no meeting being held in July 2014 or January 2015. Motion passed unanimously.

6. Discuss individual Park assignments.

Board Members volunteered to report on the condition of individual parks each month as follows:

Bedford Trails – Charles Higginbotham (eastern portion) & Paula Cleaver (western portion)
Bedford Boys Ranch Park – Andrea Sarnoff and Jeannette Cook
Brook Hollow Park – Terri Brown-Hudson
Carousel Park – Linda Flemming
Central Park – Cathy Schneider
Harris Ryals Park – Lisa McMillan
Meadow Park Athletic Complex – Douglas Allbach
Monterrey Park – Dewey Tennant
Stormie Jones Park – Robert Welch

Reports on Individual Park assignments and park conditions:

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- a. **Bedford Trails** – No report.
- b. **Boys Ranch** – Jeannette noted pole light close to lake is out; new trash cans look good.
- c. **Brook Hollow** – Jeannette reported a deep hole close to bridge needs to be filled in; rest looks good.
- d. **Carousel** – Remains closed for water well construction.
- e. **Central** – No report.
- f. **Harris Ryals** – Cathy noted a fence rail along Cummings is down; park looks good.
- g. **Meadowpark** – Jeannette reported park looks good; Terri noted that the drainage at entrance to large dog park is an issue; Miranda noted that staff would be putting out concrete culverts and asked members to stop by and look at placement.
- h. **Monterrey** – Dewey noted that plastic fencing around playground is damaged.
- i. **Stormie Jones** – Lisa and Jeannette reported that park looks good.

7. Staff updates on recreation programs.

- Volunteer Banquet and Valentine's Dance went well; attendance was about the same for Volunteer Banquet even with move to Sunday due to weather concerns.
- The City recently did an Aquatics assessment to see how the Bedford programs measured up with other cities and private facilities (information distributed)
- Will be holding Spring Break Camp March 10-14 and the Family Camp Out on March 14.

NEXT MEETING

8. **The next meeting of the Parks and Recreation Board will be held on Thursday, March 6, 2014.**

ADJOURNMENT

There being no further business, a motion was made by Cathy Schneider and seconded by Dewey Tennant to adjourn the meeting. Motion passed and the meeting was adjourned at 7:23 p.m.

Jeannette Cook, Chairperson
City of Bedford, Parks & Recreation Board