

**City of Bedford Parks and Recreation Board Minutes May 1, 2014**

**State of Texas           §**  
**County of Tarrant       §**  
**City of Bedford         §**

**The Parks and Recreation Board of the City of Bedford met in a regular session at the Bedford Library on May 1, 2014 with the following in attendance:**

- |                         |         |                    |         |
|-------------------------|---------|--------------------|---------|
| 1. Douglas Allbach      | Present | 7. Lisa McMillan   | Present |
| 2. Teri Brown-Hudson    | Present | 8. Andrea Sarnoff  | Present |
| 3. Paula Cleaver        | Present | 9. Cathy Schneider | Present |
| 4. Jeannette Cook       | Present | 10. Dewey Tennant  | Absent  |
| 5. Linda Flemming       | Present | 11. Robert Welch   | Present |
| 6. Charles Higginbotham | Absent  |                    |         |

City Council/Staff Representatives Present:  
    Miranda McQuagge-Walden - Managing Director  
    Don Henderson - Parks Superintendent  
    Eric Valdez- Recreation Manager  
    Trevon Hauth – Recreation Coordinator  
    Jim Davisson – Council Liaison/Ex Officio

**CALL TO ORDER**

The meeting was called to order at 6:32 p.m. by Jeannette Cook.

**APPROVAL OF MINUTES**

- 1. Consider approval of the following Parks and Recreation Board minutes:**  
    **a. April 10, 2014 regular meeting**

A motion was made to approve the April minutes as written. The motion passed unanimously.

**NEW BUSINESS**

- 2. Discussion and possible action regarding wrapping the Recreation utility vehicle.**

#5 Sample wrap was voted the favorite with suggestion to add “Bedford Parks & Recreation” into the design. Total cost of wrap is \$2,695.00. Motion to approve was made by Lisa McMillan, and seconded Doug Allbach. The motion passed unanimously.

**3. Discussion and possible action regarding budget recommendations for the Park Donation Fund.**

Mirenda McQuagge-Walden reported that none of the \$25,000 allocated in the Park Donation budget has been spent. All items planned in Phase I of the dog park were completed as well as two extra benches that were paid for with donations.

Lisa McMillan proposed adding to the current phase plans for a leash holder, 2<sup>nd</sup> water fountain and picnic table. It was decided to omit the leash holder.

Discussed the next phase priorities:

- Complete the last fence section in big dog park with fence to match the other green fencing.
- Add two shade structures, forest green color voted on in each.
- Two picnic tables in small dog area.

It was suggested to allocate \$25K to the first priorities. Lisa McMillan made a motion to approve the above items and Linda Flemming seconded it. Motion passed unanimously.

In response from a request from the April 10 meeting, Mirenda McQuagge-Walden and Eric Valdez distributed information related to adding Cardio equipment to the Boys Ranch in addition to what is already there. The oldest items are being surveyed for life cycle. Linda Flemming suggested for the next fiscal year to start replacing a piece of equipment every 2-3 years as needed and to put this in the budget recommendations for the next fiscal year and to make a line item in the budget for the Boy's Ranch equipment replacement. Have it for each year and it will roll over into the replacement program if it is not spent.

Discussed going to the council to get approval to use Park Donation Funds to purchase the additional cardio equipment for the Boys Ranch as a budget adjustment request.

Cathy Schneider made the motion to allocate \$8,300 from the Parks Board Donation Fund or a Treadmill and Cross Trainer. Andrea Sarnoff seconded the motion. Motion passed unanimously.

**4. Discuss individual Park assignments.**

- a) Bedford Trails – No report.
- b) Boys Ranch Park – Jeanette Cook reported it to be in good shape other than there is no net on the basketball goal.
- c) Brook Hollow Park – No report.
- d) Carousel – Linda Flemming reported the park is closed for the city to do work around the water tower for the city's water pressure.
- e) Central – Cathy Schneider reported there is trash along the south side fence and the sand in the volleyball court needs redistribution.
- f) Harris Ryals – Lisa McMillan reported the picnic table has been moved and there is graffiti. She gave a handout of suggested improvements showing The Economic Impact of Parks and Recreation.

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- g) Meadowpark – Doug Allbach reported the ball fields have bees. It had been sprayed. The ball fields will be closed for watering after the grass is fertilized. They will do ½ at a time and will stay closed for 6 to 7 days.
- h) Monterrey – No Report
- i) Stormie Jones – Robert Welch reported there is no volleyball net but otherwise in good shape.

**5. Staff updates on recreation programs.**

- Eric Valdez – Aquatics: Upcoming events are 5/16 Employee night and 5/17 Special Needs Day at Splash. Also a Black & Blue run. Pool has acquired new life jackets; two chair lifts for the pool and new water efficient shower at Splash.
- Trevon Hauth -- Recreation: There are new yoga programs, camps are under way and they have a new computer and card scanner.
- Mirenda McQuagge-Walden – Reported on the upcoming Twilight Thursday on May 22, with a yappy hour. Board members decided to have a table to promote Phase II of the dog park and distribute materials.

**NEXT MEETING**

**6. The next meeting of the Parks and Recreation Board will be held on Thursday, June 5, 2014. (1st Thursday)**

**ADJOURNMENT**

There being no further business, a motion was made by Cathy Schneider and seconded by Paula Cleaver to adjourn the meeting. Motion passed and the meeting was adjourned at 7:36 p.m.

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Jeannette Cook, Chairperson  
City of Bedford, Parks & Recreation Board