

**ZONING BOARD OF ADJUSTMENT
SPECIAL MEETING JANUARY 22, 2014**

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Zoning Board of Adjustment of City of Bedford, Texas, met in a Special Meeting at 6:00 PM to discuss items on the agenda in the Council Chamber of City Hall, 2000 Forest Ridge Drive on the 22nd of January 2014 with the following members present:

Acting Chairman: John DeLorme

Members: Janet Levy
 Heather Sutton
 Dorothy McWhorter
 Keith Quigley (alternate)

Board Member Thompson was absent from tonight's meeting.

Constituting a quorum.

Staff present included:

Cathy Cunningham	City Attorney
William Syblon	Development Director
Jacquelyn Reyff, AICP	Planning Manager
Yolanda Alonso	Zoning Board of Adjustment Secretary
Audrey Thorne	Development Secretary

(The following items were considered in accordance with the official agenda posted on the 17th day of January 2014.)

CALL TO ORDER/GENERAL COMMENTS

The Zoning Board of Adjustment and staff met at 6:00 PM in the Council Chamber to review and discuss items on the Special Meeting agenda.

OFFICER ELECTIONS

- 1. Consider and act upon appointment of a Chairman and a Vice Chairman to the Zoning Board of Adjustment.**

Acting Chairman DeLorme asked the Board to nominate and elect the Zoning Board of Adjustment Chairman. The Board discussed the elections and made an acclamation to elect John DeLorme as Chairman.

Motion: Board Member Levy made a motion to elect John DeLorme as Chairman of the Zoning Board of Adjustment.

Board Member McWhorter seconded the motion.

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Motion approved 5-0-0. Chairman DeLorme declared the motion approved.

Chairman DeLorme asked the Board to nominate and elect the Zoning Board of Adjustment Vice Chairman. The Board discussed the elections and made an acclimation to elect Janet Levy as Vice Chairman.

Motion: Chairman DeLorme made a motion to elect Janet Levy as Vice Chairman of the Zoning Board of Adjustment.

Board Member McWhorter seconded the motion.

Motion approved 5-0-0. Chairman DeLorme declared the motion approved.

TRAINING

2. Training for Zoning Board of Adjustment Members provided by City Attorney.

Jacquelyn Reyff welcomed the Zoning Board of Adjustment members and introduced Cathy Cunningham, City Attorney, who provided the training and informational exercise.

Ms. Cunningham presented "Bedford Zoning Board of Adjustment 2014", Power Point presentation to the City of Bedford Zoning Board of Adjustment members.

The training was to provide the Zoning Board of Adjustment Board Members information about their decisions, the procedures, and the legal parameters the Board was to operate within.

The Board members discussed the training material.

Chairman DeLorme asked that future Work Sessions begin at 6:30 PM instead of 5:30 PM. The Board agreed.

ADJOURNMENT

Chairman DeLorme adjourned the Zoning Board of Adjustment meeting at 7:01 PM.

John DeLorme, Chairman
Zoning Board of Adjustment

ATTEST:

Yolanda Alonso, Secretary,
Zoning Board of Adjustment