

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 21st day of January 2015 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

**Present:**

Debby Allbach  
Susan Hampton  
Brenda Roche  
Mishal Ali  
Margaret Carroll  
Lori Irvin  
Jim Davis  
Marcia Griffith

**Also Present:**

Maria Redburn  
Councilman Davisson

**Approved Absence:**

None

(The following items were considered in accordance with the official agenda posted on the 16<sup>th</sup> day of January 2015.)

**CALL TO ORDER**

Deborah Allbach called the meeting to order at 7:01 p.m.

**ROLL CALL/INTRODUCTIONS**

**APPROVAL OF MINUTES**

1. Consider approval of the following Library Board minutes: November 19, 2014 regular session.

The minutes were unanimously APPROVED.

1<sup>st</sup> by Board Member Carroll

2<sup>nd</sup> by Board Member Hampton

2. Introduction of new Library Board Members.

The Board welcomed new Board Members Marcia Griffith and Jim Davis.

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**OLD BUSINESS**

**3. Report and discussion about Library Action Plan.**

Ms. Redburn distributed the updated Action Plan and noted highlights for each Team category. Creative Maker Space concept was explained to the Board.

Board members were encouraged to visit TXLA.org for more information on the 2015 Texas Library Association in April. The Board recommended the new Science Fiction books should not be separated from the rest of New Fiction on the display shelves.

**NEW BUSINESS**

**4. Update on Library Advisory Board Annual Report.**

The Library Advisory Board is tentatively planning to present the annual report to City Council in May, and will highlight the year's accomplishments and results of the satisfaction survey. Survey suggestions can be sent to Ms. Redburn by the end of January. Some survey suggestions discussed at the meeting:

- Survey question that highlights new services/programs
- Remove some of the comment boxes
- Move question #13 to end of the survey
- Require #5 to be answered so "unknown" will indicate if the responder uses the service

**5. Report and discussion regarding Library Technology.**

Board members have no technology items to present to the City Council at this time. The Board will review the City's Library Technology plan when the plan becomes available.

**REPORTS**

**6. Discussion and distribution of Library Manager's Report.**

- The Library Board Report and Statistical Report were distributed.
- Ms. Redburn praised Library Staff for their innovation and hard work during the server outage.

**NEXT MEETING**

**7. The next meeting of the Library Advisory Board will be held on Wednesday, February 18, 2015.**

**ADJOURNMENT**

The meeting was adjourned at 8:16 p.m. by Chairperson Allbach.

1<sup>st</sup> by Board Member Roche

2<sup>nd</sup> by Board Member Hampton

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**Brenda Roche, Secretary**  
**Bedford Public Library Advisory Board**