

APPROVED

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The Library Board of the City of Bedford, Texas, met in regular session at 7:00 p.m. in the Library, 2424 Forest Ridge Drive on the 21st day of September 2016 to review items on the regular agenda and to hear staff reports, with the following members present, constituting a quorum:

Present:

Deborah Allbach
Jim Davis
Marcia Griffith
Susan Hampton
Lori Irvin
Alejandra Paniagua
Sarah Williams

Also Present:

Maria Redburn
Councilman Farco
Victoria Green

Absent:

Margaret Carroll
Mishal Ali

(The following items were considered in accordance with the official agenda posted on the 16th day of September 2016.)

CALL TO ORDER

Deborah Allbach called the meeting to order at 7:04 p.m.

ROLL CALL/INTRODUCTIONS

APPROVAL OF MINUTES

1. Consider approval of the following Library Board minutes:
May 18, 2016 regular session.

The minutes were unanimously APPROVED.

1st by Board Member Davis
2nd by Board Member Hampton

OLD BUSINESS

2. Discussion and update on migration to Koha Integrated Library System.
 - PIN number or password default is last 4 digits of the library card number.

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- Advised to place PIN instructions on the Library website.
- Benefits of Koha include an annual savings of \$32,000.
- An overview of the new system was presented.

3. Discussion on the Library Advisory Board Presentation to Council on October 25.

- All Board Members should attend and introduce themselves and state your length of service.
- Review of the PPT outline, suggested adding a slide about grants received, monies allocated, and a slide showing awards received.

NEW BUSINESS

4. Discussion and possible action on revising the Circulation Policy.

Motion made to accept the changes.

- 1st by Board Member Hampton
- 2nd by Board Member Griffith

Motion was unanimously approved.

5. Discussion and possible action on revising the Acceptable Public Access Computer and Wireless Use Policy.

Motion made to accept the changes.

- 1st by Board Member Irvin
- 2nd by Board Member Hampton

Motion was unanimously approved.

6. Updated and report on the Children's Area Flooring Project.

Estimated completion date is mid October.

REPORTS

7. Discussion and distribution of Library Manager's Report.

- The Library Director's Report was distributed.
- Councilman Farco report that the budget was passed, and the Old Bedford School is closed.

NEXT MEETING

8. The next meeting of the Library Advisory Board will be held on Wednesday, October 19, 2016.

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ADJOURNMENT

The meeting was adjourned at 8:10 p.m. by Deborah Allbach.

1st by Board Member Griffith

2nd by Board Member Paniagua

**Sarah Williams, Secretary
Bedford Public Library Advisory Board**