

**TEEN COURT ADVISORY BOARD MINUTES  
MEETING OF APRIL 7, 2016**

**STATE OF TEXAS           §**

**COUNTY OF TARRANT   §**

**CITY OF BEDFORD       §**

**The Teen Court Advisory Board of the cities of Hurst, Euless and Bedford, Texas met at 6:00 p.m. at Bedford City Hall on the 7th day of April 2016, with the following members present:**

HURST: Jennifer Tucker

EULESS: Al Browning, Renu Sloan, Ken Carroll

BEDFORD: Kathleen Toms

TEEN REPRESENTATIVES:

Hurst Council Liaison – Anna Holzer

Bedford Council Liaison – Dave Gebhart

Euless Council Liaison –

HEB Teen Court Coordinator – Mindy Eichorst

HEB Teen Court Assistant Coordinator –

Also present:

Hurst Deputy City Secretary –

Euless Staff Liaison – Teresa Alexander

Bedford Court Manager – Doug Campbell

Hurst Court Manager –

HEB Teen Court Teen Liaison- Jack Boyd, Nolan Catholic High School

Bedford Administrative Services Director-

**CALL TO ORDER**

Advisory Board Chairperson Kathleen Toms called the meeting to order at 6:05 p.m. with a quorum of four Board Members and one Alternate Board Member present.

**APPROVAL OF MINUTES**

- 1. Consider approval of the following Teen Court Advisory Board minutes:**
  - a) March 3, 2016 Regular Meeting**

Minutes of the March Regular Board Meeting were reviewed. A motion was made by Ken Carroll to approve all of the minutes and Jennifer Tucker seconded the motion. Renu Sloan mentioned that under the Approval of Minutes next to a) November 5, 2015 needed to be changed to February 4, 2016. Teen Court Coordinator Eichorst advised that it would be changed and the revised copy would be signed by the chairperson.

**OLD BUSINESS**

- 2. Discuss ideas for fundraisers.**

Board Member Al Browning presented a packet of information, which included a task list outline and a guide of various contacts within cities, and was handed out to every person present at the meeting. The packet was an outline of sign requirements, sponsor donations and benefits, receipt concerns, target market selection and marketing staff, and data collection and disbursement. Mr. Browning shared a few ideas for various signs once a business agreed to be a sponsor and how to keep track of the businesses/sponsorships by using a database for business cards received for marketing purposes. He suggested different benefits for being a sponsor: monthly drawing, sponsorship shirts, and tickets to the Gala as ideas. Kathleen Toms mentioned she is letting the different businesses know about being a sponsor when she is asking for gift cards or items for the silent auction. Jen Tucker mentioned she was still willing to assist on this committee but work commitments may limit her time. Renu Sloan made a motion to table this until the next Advisory Board meeting and make a decision as to when to have a Fundraiser Committee Meeting. Ken Carroll seconded this motion and the motion passed unanimously.

**3. Discuss and possibly take action on items as they relate to the 2016 annual Teen Court Gala.**

The Gala Committee would like all of the Advisory Board Members to be at the Gala by 5:30 p.m. so everyone knows what to do in regards to the silent auction. The centerpieces, small balloon designs, were being donated by a friend of Kathleen Toms. Everyone present was reminded that the silent auction items needed to be turned in by end of day on Friday, April 8, 2016. Ms. Eichorst mentioned the final headcount will be turned in on Thursday, April 21, 2016 to the Hurst Conference Center. The menu would consist of baked chicken, salad, new red potatoes and chocolate cake.

**NEW BUSINESS**

**4. Set the date for the next Teen Court Advisory Meeting.**

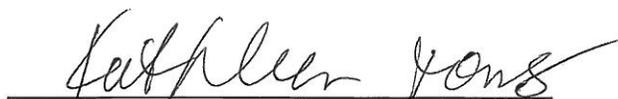
Kathleen Toms made a motion to have the next meeting will on Thursday, June 2, 2016 at 6:00 p.m. at Bedford City Hall, and Renu Sloan seconded the motion. The motion passed unanimously.

**REPORTS**

Teen Court Coordinator Mindy Eichorst went over the Coordinator's Report and Finance Report for the month of March 2016.

**ADJOURNMENT**

Kathleen Toms entered a motion for the meeting to be adjourned. Renu Sloan seconded the motion and all voted in favor. The meeting was adjourned at 6:58 p.m.



**Kathleen Toms, Chairperson**

**TEEN COURT ADVISORY BOARD MINUTES  
GALA COMMITTEE MEETING  
MEETING OF APRIL 13, 2016**

**STATE OF TEXAS           §**

**COUNTY OF TARRANT   §**

**CITY OF BEDFORD       §**

**The Gala Committee of the Teen Court Advisory Board of the cities of Hurst, Eules and Bedford, Texas met at 6:00 p.m. at Bedford City Hall, Downstairs Conference Room, on the 13th day of April 2016, with the following members present:**

HURST: Dawn Jordan-Wells, Lorrie Dickerson, Jen Tucker

EULESS:

BEDFORD: Kathleen Toms

HEB Teen Court Coordinator – Mindy Eichorst

**CALL TO ORDER**

Chairperson Kathleen Toms called the meeting to order at 6:00 p.m. with a quorum of four Board Members present.

**NEW BUSINESS**

**1. Review and discuss Annual Teen Court Scholarship Gala Information.**

The Committee Members organized and put together the silent auction items that were donated by various local businesses. The items were grouped together and logged so they could be added to a main spreadsheet and given a bid sheet by All for Gooooood. The committee decided that a plaque and flowers needed to be presented to City of Hurst Councilmember Anna Holzer. Councilmember Holzer was the Teen Court Liaison for 16 years and was not planning on running again for her seat. Dawn Jordan-Wells made a motion to purchase a plaque and flowers and spend no more than \$50. Kathleen Toms seconded the motion passed unanimously. .

**ADJOURNMENT**

The meeting was adjourned at 7:28 p.m.



**Kathleen Toms, Chairperson**