

**Council Minutes October 13, 2015**

**STATE OF TEXAS §**

**COUNTY OF TARRANT §**

**CITY OF BEDFORD §**

**The City Council of the City of Bedford, Texas, met in Work Session at 6:00 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 13th day of October, 2015 with the following members present:**

Jim Griffin	Mayor
Ray Champney	Council Members
Steve Farco	
Roger Fisher	
Dave Gebhart	
Rusty Sartor	
Roy W. Turner	

Staff present included:

Roger Gibson	City Manager
Kelli Agan	Assistant City Manager
Stan Lowry	City Attorney
Michael Wells	City Secretary
Cliff Blackwell	Administrative Services Director
Natalie Foster	Public Information Officer
Jeff Gibson	Police Chief
Tom Hoover	Public Works Director

**COUNCIL CHAMBER WORK SESSION**

Mayor Griffin called the Work Session to order at 6:00 p.m.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed placing the following items on consent: 3, 6, 7, 8, 9 and 10.

Public Works Director Tom Hoover presented information regarding Item #9. He stated that it is to replace their current software, which is not working with the newer computers, with a more cloud-based product in order to access and keep track of various items in their department. Currently, one piece of software tracks backflow devices and cross connections, another piece of software tracks grease traps, and Excel is used to track fire hydrants. The new software will be utilized to track everything. The current software has also had reporting issues and there are no updates for it. The new software has no annual maintenance fees, and will update automatically since it is cloud-based. In answer to questions from Council, Mr. Hoover stated that the purpose of the software is for data manipulation as well as to give updates and reminders, and to generate reports; and that the Texas Commission on Environmental Quality (TCEQ) recently performed an inspection and pointed out shortcomings in the reporting and tracking of businesses that have backflow devices. There was discussion on utilizing Microsoft Access; the size of the database; the capability of doing programming in-house; requirements of the TCEQ including tracking seven years worth of data; potential time savings for employees; that the item was budgeted; improving efficiencies and keeping the City compliant with requirements from the TCEQ; and having staff with the requisite skills for database construction and maintenance.

Assistant City Manager Kelli Agan presented information regarding Item #10, which is for Council, if

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they so choose, to nominate a person to the Board of Directors of the Tarrant Appraisal District. Nominations need to be submitted by October 15 and an item will be brought to Council in December to take a formal vote. Mayor Griffin stated that there is currently one open spot and there has been a recommendation for Mark Wood, who has already been nominated by another city. For the formal vote in December, the City receives 23 out of 5,000 votes, which can all be given to one candidate or split between multiple candidates. There was discussion on if there were other nominees; the critical nature of the Board; studies of residential property appraisals by the Tarrant County Judge and North Richland Hills, both of which indicated a ten percent disparity; and Mr. Woods' qualifications. Council was of the consensus to not take any action on this item.

### **EXECUTIVE SESSION**

**To convene in the conference room, if time permits, in compliance with Section 551.001 et. Seq. Texas Government Code, to discuss the following:**

- a) Pursuant to Section 551.087, deliberation regarding economic development negotiations relative to First State Addition.**

Council convened into Executive Session pursuant to Texas Government Code Section 551.087, deliberation regarding economic development negotiations relative to the First State Addition at 6:23 p.m.

Council reconvened from Executive Session at 6:31 p.m.

Any necessary action to be taken as a result of the Executive Session will occur during the Regular Session of the Bedford City Council Meeting.

Mayor Griffin adjourned the Work Session at 6:32 p.m.

### **REGULAR SESSION**

The Regular Session began at 6:32 p.m.

### **CALL TO ORDER/GENERAL COMMENTS**

Mayor Griffin called the meeting to order.

### **INVOCATION (Pastor Ken Ehrke – Cathedral of Hope)**

Pastor Ken Ehrke of Cathedral of Hope gave the invocation.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the flags of the United States and Texas were given.

### **ANNOUNCEMENTS/UPCOMING EVENTS**

Public Information Officer Natalie Foster reported that on Saturday, October 17, the Fire Department open house will be held from 10:00 a.m. to 2:00 p.m. with fire demonstrations, a bounce house and free food. The event is free but patrons are asked to donate non-perishable food items for the Holiday Food Drive. Also on Saturday, the annual Big Bedford Bazaar will be held at Pennington Field from 9:00 a.m. to 3:00 p.m. The event is free and there will be a variety of items to purchase such as arts and crafts, antiques, and household goods. On Wednesday, October 21, the Bedford Citizen's Police Academy will be sponsoring a "Back the Blue" event at the Law Enforcement Center from 4:00 p.m. to 7:00 p.m. to honor local law enforcement officers and their families. The Texas Municipal Police Association will be onsite with their memorial truck, and food, lapel ribbons and stickers will be handed out. On Thursday,

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November 5, there will be a business roundtable from 8:00 a.m. to 9:00 a.m. at the Library. Topics include the Bedford Commons, the budget and the Boys Ranch construction.

Ms. Foster presented an update on the Boys Ranch construction. The lake continues to be excavated and concrete ledges placed around it. The electrical and irrigation continues to be set up around the upper creek area and work continues on the pavilion pads and sidewalks. Several large mounds of concrete rubble will be used to make the natural fish habitat. Fencing has been placed around the rubble as a safety precaution and large four by four "keep out" signs have been put in place. Additional fencing has been asked for and the Police Department will do close patrol watches for the remainder of construction. The target date for completion has moved to December.

### **OPEN FORUM**

Nobody chose to speak during Open Forum.

### **CONSIDER APPROVAL OF ITEMS BY CONSENT**

Motioned by Councilmember Champney, seconded by Councilmember Turner, to approve the following items by consent: 3, 6, 7, 8, 9, with Item #4 being tabled.

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

### **COUNCIL RECOGNITION**

#### **1. Proclamation recognizing October 23 – 31, 2015 as Red Ribbon Week in the City of Bedford.**

Mayor Griffin read a proclamation recognizing October 23 – 31, 2015 as Red Ribbon Week in the City of Bedford. Police Chief Jeff Gibson and Sergeant Doug Crowell accepted this proclamation.

#### **2. Presentation of the 6Stones Mayor's Cup Sporting Clays Event award. \*\*This item requested by Councilmember Fisher.**

Councilmember Fisher presented the Mayor and the City the trophy for winning the Mayoral Challenge Sporting Clays event held on September 11. The City's team was made up of Lt. Ron Wilkey, Casey Sartor who is the son of Councilmember Sartor, retired Sergeant Randy Gardner, and Police Officer Brad Deutsch. The City won the inaugural event in 2012, while the School District won in 2013 and 2014. The event raised over \$10,000 for 6Stones' "Night of Hope" to provide Christmas for almost 3,500 children in the School District. On December 5, 6Stones will hold the "Pulling for Hope" event with the cities of Hurst, Euless and Bedford, the School District and Classic Chevrolet. The event features teams pulling school buses across the Pennington Field parking lot. Last year, \$115,000 was raised for "Night of Hope." Councilmember Sartor discussed how much fun his son had shooting with the Bedford Police Officers.

### **APPROVAL OF THE MINUTES**

#### **3. Consider approval of the following City Council minutes:**

##### **a) September 22, 2015 regular session**

This item was approved by consent.

### **NEW BUSINESS**

#### **4. Consider a resolution authorizing the City Manager to enter into an agreement with Active Network, LLC for the implementation of ActiveNet at the Senior Center, Bedford Splash, and the Boys Ranch Activity Center in the amount of \$35,000.**

This item was tabled to the next Council meeting.

- 5. Consider a resolution of the City Council of the City of Bedford, Texas approving an Economic Development Program Agreement, pursuant to Chapter 380 of the Texas Local Government Code and the City's Economic Development Incentive Policy and Program, with Cielo Property Group.**

This item was discussed in Executive Session.

Motioned by Councilmember Fisher, seconded by Councilmember Farco, to approve a resolution of the City Council of the City of Bedford, Texas approving an Economic Development Program Agreement, pursuant to Chapter 380 of the Texas Local Government Code and the City's Economic Development Incentive Policy and Program, with Cielo Property Group.

Motion approved 7-0-0. Mayor Griffin declared the motion carried.

- 6. Consider a resolution authorizing the City Manager to purchase an Atlas Copco XAS air compressor with a 70-pound pneumatic jackhammer in the amount of \$24,950 through Kirby-Smith Machinery, Inc., utilizing the Buyboard Cooperative Purchasing Contract.**

This item was approved by consent.

- 7. Consider a resolution authorizing the City Manager to purchase two 1/2 ton Ford F150 Supercab trucks in the amount of \$44,590 through Silsbee Ford utilizing the Texas Procurement and Support Services Contract.**

This item was approved by consent.

- 8. Consider a resolution authorizing the City Manager to purchase a Vac-Hunter Mini-Combo Jetter Truck in the amount of \$245,990 through Freightliner Inc., utilizing the Houston Galveston Area Council Contract.**

This item was approved by consent.

- 9. Consider a resolution authorizing the City Manager to purchase XC2 Backflow Prevention Software and Modules from XC2 Software, LLC in the amount of \$23,200.**

This item was approved by consent.

- 10. Consider a resolution nominating one or more candidates for the Tarrant Appraisal District Board of Directors.**

No action was taken on this item.

- 11. Report on most recent meeting of the following Boards and Commissions:**

✓ **Animal Shelter Advisory Board - Councilmember Fisher**

No report was given.

✓ **Beautification Commission - Councilmember Turner**

Councilmember Turner reported on the successful Shred Day the previous Saturday. After the first hour of the event, 72 cars had come through with materials to be shredded.

✓ **Community Affairs Commission - Councilmember Farco**

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Councilmember Farco recognized Commission members Roy Savage and Gary Morlock who were in attendance. The Commission hosted another well attended block party in the Rolling Wood area and he thanked staff and the Commission, specifically Sal Caruso, for their work on the event. The Commission's first meeting of the fiscal year will be held on Thursday and they will discuss planning events for the remainder of 2015 as well as 2016. The Commission will sponsor a business outreach breakfast at 7:30 a.m. on November 5 at the Library.

### ✓ **Cultural Commission - Councilmember Champney**

No report was given.

### ✓ **Library Advisory Board - Councilmember Farco**

Councilmember Farco reported that the Board will meet the following Wednesday and reminded everybody about the Big Bedford Bazaar on Saturday.

### ✓ **Parks and Recreation Board - Councilmember Sartor**

Councilmember Sartor reported that the Board met on October 1 and continued their discussion on updating the Parks Master Plan that will be presented to Council at a later date. The playground equipment at Monterrey Park and Brook Hollow Park has been torn down and the new equipment will be put in place shortly.

### ✓ **Teen Court Advisory Board - Councilmember Gebhart**

No report was given.

### ✓ **Senior Citizen Liaison - Councilmember Turner**

Councilmember Turner reported that a meeting is scheduled for Friday, October 16 to discuss changes going on with the activities at the Senior Center.

## **12. Council member Reports**

Mayor Griffin reported that he received emails from people at the Senior Center who are appreciative of the changes and improvements going on there, many of whom highlighted the dances. Some were from people new to the program some of whom stated that the Center is a very good environment in comparison to other venues. He discussed the Pet Fair the previous Saturday and stated that there was great involvement from various organizations. He gave special thanks to the employees of the Animal Shelter and the Police Department who do a great job day in and day out at the facility. He discussed the number of animals adopted at the event and the new Police Chief Jeff Gibson working in the cooking area. He stated that the Community Powered Revitalization (CPR) Fall Blitz will be held the on Friday and Saturday. The program will be hitting its 400th home in the HEB area, which is in Bedford. He stated that he loves the byproduct of making a difference in the neighborhoods and community. He discussed the "Back the Blue" event on October 21 at the Law Enforcement Center, which is a great opportunity for residents to come out and thank Police Officers and their families.

Councilmember Fisher stated that the CPR program is the largest out of approximately 300 such programs across the country.

## **13. City Manager/Staff Reports**

City Manager Roger Gibson stated that the Police Department is all about customer service and that they would love to see the community at the "Back the Blue" event. He discussed National Night Out the previous week including that several groups in the City helped organize the event and that the Mayor

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and several members of the Council were out that evening with staff. In regards to the Pet Fair, he stated that the Mayor cooked for the entire event, which is not lost on staff. He recognized major supporters of the Fair including Kim Brown and Karen Killian. He stated that there were a total of ten adoptions and that the adoption trailer approved by Council several months ago has turned out to be a key component at offsite events to promote adoptions.

### **ADJOURNMENT**

Mayor Griffin adjourned the meeting at 7:00 p.m.

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Jim Griffin, Mayor

ATTEST:

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Michael Wells, City Secretary