



2000 Forest Ridge Drive, Bedford Texas 76021  
[www.bedfordtx.gov](http://www.bedfordtx.gov) (817) 952-2100

Open: September 18, 2012  
Close: Until Filled

**JOB POSTING**  
**Public Works Deputy Director**  
**Full Time**  
**Monthly Salary: \$7,456**

**JOB SUMMARY:**

Under the general direction of the Director of Public Works directs the development and implementation of the City's Capital Improvement Program (CIP) projects and priorities; inspects work sites and assures project compliance with Public Works Department specifications, quality standards and state and federal regulations.

**MINIMUM QUALIFICATIONS:**

- Must possess Bachelor's degree in a related field from a four-year college or university program and three to five years related municipal experience to include at least two years of management experience of a significant municipal function.
- Professional Engineer License desired.
- A valid Texas Drivers license is required.
- Municipal budgeting experience
- Ability to make effective and persuasive speeches and presentations on controversial or complex topics to top management, public groups, and/or boards of directors

**SKILLS AND EXPERIENCE:**

- Advanced knowledge of use and application of computer software relevant to the position.
- Ability to determine the prudent and appropriate course of action in situations where policy guidelines may not be available or require interpretation.
- Develop and maintain effective working relationships with other employees, supervisors and other Department/Division heads.
- Ability to respond in an accurate and professional manner to inquiries from other agencies and the public.
- Ability to apply principles of logical or scientific thinking to a wide range of intellectual and practical problems.

**TO APPLY:**

Applications are available at Public Works, 1813 Reliance Parkway, or City Hall, 2000 Forest Ridge, Bedford, Texas, 76021; or on our web site ([www.bedfordtx.gov](http://www.bedfordtx.gov)).

*Equal Opportunity/ Affirmative Action Employer*

