



2000 Forest Ridge Drive, Bedford Texas 76021
www.bedfordtx.gov (817) 952-2100

OPEN: January 4, 2013
CLOSE: When Filled

JOB POSTING
Assistant Pool Manager
Temporary/Seasonal Part-Time
Hourly Salary: \$10.97

JOB SUMMARY:

Position is to supervise, personally or through subordinates, the operation of Bedford Splash Aquatic Center and the Concession/Ticket/Retail/Slide Attendants.

MINIMUM QUALIFICATIONS:

- High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.
- Must possess communication abilities related to this work environment.
- Working knowledge of cash register system; computer setups and Microsoft Word and Excel.
- Must possess a basic knowledge of pool chemical processes.
- Basic knowledge of scheduling and timekeeping procedures.

SKILLS AND EXPERIENCE:

- Must possess supervisory capabilities (manages four subordinate supervisors and eighteen Concession/Ticket/Retail/Slide Attendants).
- American Red Cross Lifeguard Training
- American Red Cross CPR for the Professional Rescuer
- Oxygen Administration training
- American Red Cross First Aid
- Food Handler's Certificate
- Desired: American Red Cross Water Park Certification, Certified Pool and Spa Operator or Aquatic Facility Operator, and Lifeguard Instructor

TO APPLY:

For further information, please contact the Recreation/Aquatics Coordinator (817) 952-2319. Applications are available at our web site www.bedfordtx.gov; the Bedford Boys Ranch, 2801 Forest Ridge, Bedford; or City Hall, 2000 Forest Ridge, Bedford.

The City of Bedford is an Equal Opportunity/ Affirmative Action Employer